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### Academic and Student Affairs Committee Meeting Minutes

The State Board of Higher Education Academic and Student Affairs Committee met on January 10, 2024, at 9:30 a.m. CT.

#### SBHE Academic and Student Affairs Committee members

Dr. John Warford, Chair  
Mr. Kevin Black  
Ms. Sadie Hanson  
Mr. Curtis Biller  
Dr. Lisa Montplaisir, faculty advisor

#### Institution Presidents/Representatives

President Jensen, Dr. Daniel Leingang, Dr. John Carroll Rebecca Collins Dean  
Carmen Simone, Mr. Corey Gorder, Ms. Kayla O’Toole President Easton, Dr. Holly Gruhlke  
Dr. Dong Huijian Ms Kayla Noah President Darling Mr. Daniel Driessen President  
Van Horn, Dr. Brian Huschle, Mr. Corday Goddard Dr. Laurie Geller Mr. Kevin Harmon  
President Flanigan, Dr. Lisa Karch Dr. David Bertolini Ms. Karin Hegstad Dr.  
Eric Link, Dr. Jeffrey Holm Dr. Art Malloy Mr. Larry Brooks Ms. Erin Klingenberg  
President Hirning, Dr. Zahi Atallah

#### System Office/CTS/Guests

Chancellor Hagerott, VC. Lisa Johnson VC. Darin King, VC. Jerry Rostad, Ms. Dina  
Cashman, Ms. Katie Fitzsimmons, Ms. Claire Gunwall, Mr. Mark Gorenflo, Mr. Eric Jensen, Ms.  
Bethany Kadrmas, Ms. Caitlin Magilke, Mr. Chris Pieske, Dr. Billie Jo Lorus, Ms. Sharon  
Schwartzbauer, Ms. Mindy hasl(n)-3.7 (w58.3 (y)9.2 ((y)-to determine if the Board has the authority to  
deny a request from an institution to operate in the state based on North Dakota  
Century Code (N.D.C.C). VC. Johnson shared that Assistant Attorney General  
Meredith Larson determined that the Board has the legal authority to determine



demand and a projected growth of 8-9% in criminal justice jobs. Dr. Huschle shared that in rural communities they have trouble



- e. The GR Certificate in Qualitative Inquiry Methods is specialized research focused graduate certificate that provides graduate students with 9 hours of concentrated study in qualitative research methodology.
  - f. The GR Certificate in Tax Compliance and Planning provides a 9-hour add-on certificate for undergraduate students who may have a separate degree in accounting but may want to sit for the tax compliance and planning portion of the CPA exam.
  - g. The GR Certificate in Visual Impairment is a 9-hour certificate designed to provide teachers with additional training on how to deliver content in the classroom for students who may be visually impaired.
2. Member Black moved, Member Biller seconded, to approve all of UND's new academic program requests as presented. Biller, Black, Hanson, and Warford voted yes. Motion carries 4-0.
6. Degree Type Change
- a. [North Dakota State University](#)
    - i. [M.Eng. in Mechanical Engineering](#)
      - 1. Dr. David Bertolini shared the M.Eng. in Mechanical Engineering is a curation of existing courses to provide a coursework only option for professionals to receive a master's degree.
      - 2. Member Black moved, Member Biller seconded, to approve NDSU's degree type change request. Biller, Black, Hanson, and Warford voted yes. Motion carries 4-0.
7. [Policy 409](#) Degrees Offered
- a. [BSC](#)

1. VC. Lisa Johnson shared a proposed title change to Student Media so that it covers more than print documents. There are no corresponding procedures to Policy 507 and all details are listed in the policy.
10. [Policy 510](#) Rights of Students Called to Active Military Service
  1. VC. Lisa Johnson shared Policy 510 is up for regular review with no suggested edits. VC. Johnson shared there are no corresponding procedures to Policy 510 and all details are listed in the policy.
11. [Policy 602.2](#) Report on Faculty Appointments
  1. VC. Lisa Johnson shared that language from a similar procedure was moved into this policy. VC. Johnson shared the most substantial edit is when tenure is reviewed it will be divided into tenured faculty, probationary faculty, and special faculty appointments.
  2. Member Biller motioned, Member Black seconded, to approve Policies 504, 507, 510, and 602.2.  
Biller, Black, Hanson, and Warford voted yes. Motion carries 4-0.
12. [Policy 421](#) Academic Program Requests – Chair Dr. John Warford
  1. Chair Warford shared there have been questions surrounding new academic requests and if they should go to the full Board for approval. Member Black raised the concern of putting academic program requests on the full Board could eliminate the level of discussion needed for each request, which occurs at the committee level. Member Hanson raised the concern that the main responsibility of the ASAC committee is to review and approve new academic program requests. If Board members are concerned with an academic program request, they can attend all committee meetings and provide their feedback or request a review by the full Board.
13. BND Financial Literacy [Resources](#) – Member Sadie Hanson
  - a. Member Hanson shared the Bank of North Dakota (BND) is starting a financial literacy program for students to be financially aware of the decision they are making. Member Hanson shared this initiative is fu0.7 15N2 (v)-5.3 (e)3.71B B117 (aTJ0.002e2

water downed programs but to provide accelerated options for driven and goal-oriented students.

- iii. Chair Warford shared that work groups have not been created and he will be looking for volunteers.
- iv. Member Biller shared feedback that partnerships should be formed with K12 to ensure proper counseling of students who may pursue these accelerated degree options.

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